

THREE RIVERS SOIL & WATER CONSERVATION DISTRICT
Board of Directors Meeting
MINUTES
March 21, 2023
Rappahannock Office Building Conference Room, Tappahannock, VA

Board Members Present:

Robert Bland, Chair
Langdon Townsend, Vice-Chair
Keith Balderson, Treasurer
Benjamin Ellis, Essex County

Thomas Fox, King William County
Robbie Longest, VCE
Sara Henley, King & Queen County

Three Rivers SWCD Staff Present:

Michelle Carter, District Manager
Waring Baylor, Conservation Specialist

Anne Davis, Administrative Coordinator
Sarah Cole, Conservation Coordinator

Agency Partners:

Marissa Roland, DCR
Dave Slack, DOF
Libby Bieri, FOR

Dwight Forrester, NRCS
Turner Minx, VCE
Lisa Biever, NNLC

Guest:

Willie Upshaw, King William Co.

Clyde Cristman, King William Co.

Call to Order

Mr. Bland, Chair, called the Three Rivers Soil and Water Conservation District monthly meeting to order at 9:29 a.m. at the Rappahannock Office Building Conference Room, Tappahannock, Virginia.

Minutes of the Last Agriculture Committee Meeting

Mr. Balderson motioned to accept the February Agriculture Committee Minutes as presented. Mr. Townsend seconded the motion and the motion carried.

Minutes of the Last Board of Directors Meeting

Mr. Townsend motioned to approve the February Board Meeting Minutes as presented. Mr. Longest seconded the motion and the motion carried.

Treasurer's Report

Mr. Balderson motioned to accept the February Operations Treasurer's Report as presented and the report will be filed for audit. Mr. Ellis seconded the motion and the motion carried. Mr. Balderson motioned to accept the February Cost Share Treasurer's Report as presented and the report will be filed for audit. Mr. Townsend seconded the motion and the motion carried.

Old Business:

TRSWCD Office Space Lease – Robert Bland

Mr. Bland presented a document that will serve as an extension to the lease agreement with The C Development for office space. Mr. Bland stated this extension date term is for March 1, 2023 through May 31, 2023. Mr. Ellis motioned to approve a two-month extension to the office space lease agreement. Mr. Townsend seconded the motion and the motion carried.

Records Retention Project Update – Anne Davis

Mrs. Davis stated all archived records for Cost Share and Operations have been gone through and separated into what has to be kept and what can be destroyed. Mrs. Carter has sent the Library of Virginia the information on the destroyed documents and contracted with the company Shred-It to shred the documents.

Three Rivers SWCD Scholarship Recipients – Anne Davis

Mrs. Davis presented the recipients for the 2023 Three Rivers Scholarships and the nomination for the VASWCD Scholarship. The recipients are John F. Townsend Sr., - Trenton Johnson, J. Franklin “Frankie” Townsend, Jr. – Margaret Haynes, Earl H. & Anna K. Longest – Krista Carlton and VASWCD Nomination – Margaret Haynes.

Literacy Week Outreach – Anne Davis

Mrs. Davis stated March 13-17 was Agriculture Literacy Week and Three Rivers purchased four 2023 Ag in the Classroom Literacy Week Books titled “I Love Strawberries.” The books were donated to West Point Elementary, Essex Public Library, King & Queen Public Library and King William Library.

New Business:

Personnel Committee Report – Langdon Townsend

Mr. Townsend stated the Personnel Committee met prior to the Board of Directors meeting. On recommendations from the Personnel Committee, Mr. Townsend motioned to approve the following; a \$5,000 budgeted line item for HR Professional Support, membership to the Fred Pryor Seminars for individual trainings, MOAs for Friends of the Rappahannock, Jen Shelor and Darrell Lewis and to advertise for the position of Conservation Specialist. Mr. Fox seconded the motion and the motion carried.

Nutrient Management Plan Review – Sarah Cole

Ms. Cole presented 92 Nutrient Management Plans for review and approval. Mr. Balderson motioned to approve the Nutrient Management Plans as presented. Mr. Ellis seconded the motion and the motion carried.

Resource Management Plans – Sarah Cole

Ms. Cole stated the Technical Review Committee met on March 8 and reviewed the seven RMP plans she’s presenting for approval. Mr. Ellis motioned to approve the RMP Plans as presented. Mr. Fox seconded the motion and the motion carried.

Approval of Three Rivers SWCD Associate Directors – Benjamin Ellis

Mr. Ellis motioned to nominate A.J. Brooks, Essex County and Willie Upshaw, King William County as Associate Directors to the Three Rivers Soil and Water Conservation District. Mr. Fox seconded the motion and the motion carried.

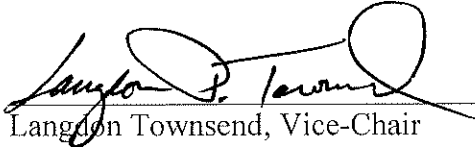
Agency Reports:

Marissa Roland, DCR – Gave an oral and written report. (Report Attached)
Dwight Forrester, NRCS – Gave an oral and written report. (Report Attached)
Courtne Ellis, FSA – Was unable to attend. (Report Attached)

Agency Reports Continued:

Dave Slack, DOF – Gave an oral report.
Libby Bieri, FOR – Gave an oral report.
Turner Minx, VCE – Gave an oral report.
Lisa Biever, NNLC – Gave an oral report.

There being no further business, Mr. Bland, Chair adjourned the meeting at 10:08 a.m.



Langdon Townsend, Vice-Chair

5/16/23

Date



Anne Davis, Administrative Coordinator

5/16/23

Date