**Three Rivers Soil & Water Conservation District**

**Teacher Mini Grant Program**

***Request for Mini Grant Proposals for the 2023-2024 School Year***

The Three Rivers Soil and Water Conservation District is offering a limited number of mini grants to Essex, King & Queen and King William teachers. The mini grants are intended for projects/curriculum/materials that integrate soil and water conservation into any classroom or program.

**Criteria for Mini Grant**:

* Addresses soil and water conservation and environmental education objectives.
* Increases awareness about natural resources.
* Presents a specific, feasible plan of action to accomplish well defined, short term and long term results.
* Develops new or expands use of existing educational resources.
* Offers the potential to serve as a model for use in other schools or classrooms.

**Funding Guidelines/Timeline**:

* **Applications will be received up to 5:00 p.m., Monday, September 12, 2023**
* The Three Rivers Soil and Water Conservation District Board of Directors will review mini grant proposals and award funding to successful candidates.
* Notification of grant awards will be made as soon as possible.
* Grant recipients must complete the proposed project within the timeline stated in their grant proposal and recipients must submit a final report outlining their project achievements with photos by May 30, 2023.
* Where applicable, Three Rivers SWCD must be included on signage or materials as “Funded by a grant from Three River Soil & Water Conservation District”.
* Grant funds cannot be used for food, digital camera or other digital display equipment and tools that can easily be borrowed or brought by students for use in projects such as shovels, rakes or other garden equipment.

**How to Apply**:

* All applicants must use the format provided in the **2023-2024 Mini Grant Program Application Form**.
* Submit completed application to:

Three Rivers Soil & Water Conservation District

772 Richmond Beach Road

Tappahannock, VA 22560

Or emailed to: [michelle.carter@trswcd.org](mailto:michelle.carter@trswcd.org)

* For more information, please contact Michelle Carter @804-443-2327 ext 4

**Three Rivers Soil & Water Conservation District**

**For Internal Use:**

Received by:\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2023-2024 Mini Grant Program**

**Application Form**

School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher (s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Requested:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of Students: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Audience: Who will participate?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***(Please expand boxes if you need to provide additional information)***

**Project Description** (clearly state goals and objectives in 100 words or less)

**Educational Objectives:** What do you want your students to learn? If applicable, list Standards of Learning (SOL #).

**Project Activities:** Describe how, where and what activities you will do.

**Continuing Education**: Describe plans for continuing project activities beyond the grant period.

**Timeline:** List important activity starting and ending dates.

**Publicity**: Explain how project results will be shared with other students &/or schools.

**Expected Results**: What will happen as a result of the project?

**Partners:** Who is cooperating with the project (names, affiliation and role)?

**Budget:** Please itemize your anticipated costs in the table below**:**

|  |  |  |
| --- | --- | --- |
| Expenditure Description | Amount Requested from Three Rivers SWCD | Other Sources of Contributions: |
|  | ***$*** | ***$*** |
|  | ***$*** | ***$*** |
|  | ***$*** | ***$*** |
|  | ***$*** | ***$*** |
|  | ***$*** | ***$*** |
|  | ***$*** | ***$*** |
| **Totals:** | ***$*** | ***$*** |