

THREE RIVERS SOIL & WATER CONSERVATION DISTRICT
Board of Directors Meeting
MINUTES

August 13, 2023

Mr. & Mrs. Robert T. Bland, III 1087 Tree Farm Drive, Shackelfords, VA

Board Members Present:

Robert Bland, Chair

Langdon Townsend, Vice-Chair

Bruce Taylor, Secretary

Sara Henley, King & Queen County

Thomas Fox, King William County

Robbie Longest, VCE

AJ Brooks, Associate Director

Willie Upshaw, Associate Director

Three Rivers SWCD Staff Present:

Michelle Carter, District Manager

Anne Davis, Administrative Coordinator

Waring Baylor, Conservation Specialist

Sarah Cole, Conservation Coordinator

Guest:

Grace Daughtrey

Call to Order

Mr. Bland, Chair, called the Three Rivers Soil and Water Conservation District monthly meeting to order at 1:40 p.m. at the home of Mr. & Mrs. Robert T. Bland, III, Shackelfords, VA.

Board of Directors Meeting Minutes

Mr. Taylor motioned to approve the July Board Meeting Minutes as presented. Mr. Townsend seconded the motion and the motion carried.

Treasurer's Report

Mr. Townsend motioned to accept the July Treasurer's Report as presented and the report will be filed for audit. Mr. Thomas seconded the motion and the motion carried.

District Technical Report – Waring Baylor & Sarah Cole

Mr. Baylor stated he and Sarah Cole have met with 110 producers in person over the last 5 weeks. Approximately 265 contracts totaling over \$6.7 million have been entered into the tracking program. Mr. Baylor estimates the cost share sign up process is approximately 98% complete.

Ms. Cole stated DEQ provided a QA/QC report that revealed six mistakes throughout all of FY23. Mr. Townsend motioned to use Three Rivers Operational funds to rectify the overpayments in the FY23 Cost Share account. Mr. Taylor seconded the motion and the motion carried.

District Operations Michelle Carter

Mrs. Carter presented the finalized copy of the MOU with the Colonial District for VCAP. Mr. Taylor motioned to approve the revised MOU with the Colonial SWCD to provide support for the VCAP Program for all three counties. Mr. Fox seconded the motion and the motion carried.

Mrs. Carter presented the write-up from the Rappahannock Times on the Producer Conference that was held on July 12 at the Tappahannock/Esses Volunteer Fire Department.

Mrs. Carter presented the Teacher Mini Grant Application Announcement for FY24 that she has sent out to all local area schools. Applications are due to her by September 12.

Mrs. Carter presented letters from King William High School FFA teacher Howard Hill and King William Farm Bureau President Charles Piersa asking for a monetary donation to help with the construction of a greenhouse for the Agricultural Classes and FFA Program at King William High School. Mr. Fox motioned to provide financial support in the amount of \$5,000 for the construction of a greenhouse for King William High School FFA. Mr. Townsend seconded the motion and the motion carried.

Mrs. Carter stated Three Rivers would host the Area III Spring Meeting in March 2024. She also stated the Strategic Planning Session would be held in November 2023 and the Awards Banquet would be held in February 2024.

Wildlife Food Plot Competition Announcement – Anne Davis

Mrs. Davis stated the announcement for the Wildlife Food Plot Competition has been sent to the local papers, was put on Facebook and is on our website. Applications are due by September 30 and plots will be judged in early October.

Personnel Committee Report – Langdon Townsend

The Staff was asked to leave the room.

Mr. Townsend motioned, based on consensus of the Personnel Committee, to hire Grace Daughtrey for the Education & Outreach Coordinator position, effective 9/1/23 and to purchase a new laptop in the amount of \$2,989.98. Mr. Fox seconded the motion and the motion carried. (Report Attached)

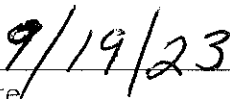
Personnel Committee Report – Langdon Townsend Continued

Mr. Townsend motioned, based on the consensus of the Personnel Committee, to join the Virginia Retirement System with granting current Three Rivers Employees prior service with a proposed effective date of July 1, 2023. Mr. Taylor seconded the motion and the motion carried. (Report Attached)

There being no further business, Mr. Bland, Chair adjourned the meeting at 2:33 p.m.




Bruce Taylor, Secretary



Date



Anne Davis, Administrative Coordinator



Date