

**Three Rivers Soil and Water Conservation District  
Education Committee  
Minutes  
March 17, 2026  
St. Johns Church, Tappahannock, VA**

Committee Members Present: AJ Brooks, Committee Chair, Robert Bland, Board Chair, Sara Henley, Bruce Taylor, Jay Hundley and Staff Advisors: Michelle Carter, District Manager, Grace Daughtrey, Education & Outreach Coordinator and Marley Goodman, Marketing & Communications Specialist.

**I. Call to Order** Mr. Brooks called the meeting to order at 10:00 a.m.

**II. Education & Outreach Coordinator Report** Ms. Daughtrey presented a comprehensive report on her current workload, highlighting all accomplishments achieved to date. She also outlined strategic goals and presented the proposed Education & Outreach budget for all training and programs for Fiscal Year 2027 (FY27).

**III. Marketing & Communications Specialist Report** Ms. Goodman provided an update on the District's marketing, branding, and social media initiatives, noting that all current goals have been met. She further presented the projected workload and budget requirements for Marketing & Communications for FY27.

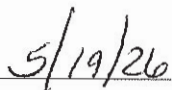
**IV. Committee Recommendations**

- **FY27 Workload and Budget:** The Education Committee recommends that the Board of Directors approve the Education & Outreach workload analysis and budget for FY27 as presented.
- **Marketing & Communications:** The Education Committee recommends that the Board of Directors approve the presented Marketing & Communications workload and budget for FY27.
- **Equipment Procurement:** The Committee further recommends the purchase of a new PA system, to include electronic microphones.

**V. Adjournment** There being no further business, the meeting was adjourned at 11:22 a.m.

  
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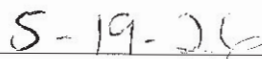
Michelle Carter, District Manager

  
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Date

  
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AJ Brooks, Education Chair

  
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Date