

THREE RIVERS SOIL & WATER CONSERVATION DISTRICT

Board of Directors Meeting

MINUTES

July 8, 2026

Hollyfield Manor, King William, VA

Board Members Present:

Robert Bland, Chair

Langdon Townsend, Vice-Chair

Bruce Taylor, Treasurer

Sara Henley, Secretary

Jay Hundley, Essex County

Thomas Fox, King William County

Robbie Longest, VCE

Kevin Norman, Associate Director

Willie Upshaw, Associate Director

Three Rivers SWCD Staff Present:

Michelle Carter, District Manager

Anne Davis, Administrative Coordinator

Trevor Guy, Precision Ag Manager

Waring Baylor, Conservation Specialist

Tyler Deitz, Conservation Specialist

Agency Partners:

Olivia Leatherwood, DCR

Lucee Kossler, NRCS

Brooke Jenkins, NRCS

McKenzey Kirby, VCE Intern

Call to Order

Mr. Bland, Chair, called the Three Rivers Soil and Water Conservation District monthly meeting to order at 11:32 a.m. at Hollyfield Manor, King William, VA.

Board of Directors Meeting Minutes

Ms. Henley moved to approve the June Board of Directors Meeting Minutes as presented.

Mr. Taylor seconded the motion and the motion carried.

Finance Committee Meeting Minutes

Mr. Taylor moved to approve the June Finance Committee Meeting Minutes as presented. Mr. Townsend seconded the motion and the motion carried.

Treasurer's Report

Mr. Taylor moved to accept the June Treasurer's Report as presented and the report will be filed for audit. Mr. Hundley seconded the motion and the motion carried.

Agency Report

NRCS - Lucee Kossler gave an oral report.

End of Year & Carry-Over Report for VACS/WFA

Mr. Deitz presented the FY26 Cost Share Program End of Year and Carry-Over Report for review. Mr. Fox moved to approve the FY26 End of Year and Carry-Over Report for VACS/WFA Cost Share Program as presented. Mr. Townsend seconded the motion and the motion carried. (Reports Attached)

Special Ag Committee Meeting July 27, 2026

Ms. Henley moved to delegate authority to the AG Committee to approve FY27 Cost Share Applications at a special called committee meeting scheduled for July 27, 2026 at 8:30 a.m. Mr. Hundley seconded the motion and the motion carried.

Letter to VA Soil and Water Conservation Board

Ms. Carter shared and discussed a letter from the Three Rivers District addressed to the Virginia Soil and Water Conservation Board Chair. The letter is requesting the VSWCB reconsider its recent decision to change the cover crop field visit deadline from February 28 to January 31 and instead refer the issue to the Technical Advisory Committee (TAC) for proper evaluation during the upcoming program year.

FY26 OPS/Cost Share Financial Statement & Dedicated Funds Report

Ms. Carter presented and reviewed in detail the FY26 OPS/Cost Share Financial Statement and Dedicated Funds Report with the Board. Mr. Taylor moved to approve the FY26 OPS/Cost Share Financial Statement and Dedicated Funds Report as presented. Mr. Hundley seconded the motion and the motion carried. (Reports Attached)

Investment of Funds

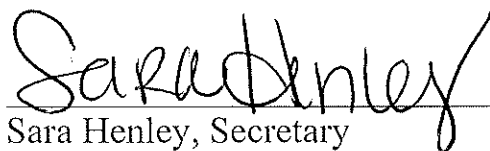
Ms. Davis presented investment options from local financial institutions for investing the District's Dedicated Funds. Mr. Taylor moved to invest \$723,000.00 of the District's Dedicated Funds in a 12-month Certificate of Deposit with Atlantic Union Bank. Mr. Townsend seconded the motion and the motion carried. (Report Attached)

Agency Reports

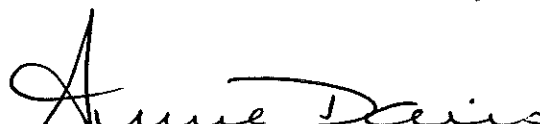
DCR – Olivia Leatherwood gave an oral and written report.

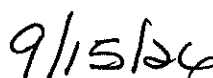
Page 3
7/8/26
Minutes

There being no further business, Mr. Bland, Chair adjourned the meeting at 12:22 p.m.


Sara Henley, Secretary


Date


Anne Davis, Administrative Coordinator


Date